

Positive Action®

Teacher's Implementation Checklist

Are you doing all you can to build a successful Positive Action school? This checklist will help you decide.

Positive Action Model

- Are you teaching the Positive Action motivational model—the Thoughts-Actions-Feelings Circle?
- Are you modeling positive behavior?
 - Do you understand the importance of learning Skills for Greatness (6 Units)?
 - Do you live a balanced, healthy lifestyle?
 - Do you love to learn?
 - Do you solve problems analytically?
 - Do you manage your time, energy, talents, possessions and money well?
 - Do you manage your own thoughts, actions and feelings?
 - Do you treat others as you would like to be treated?
 - Are you honest with yourself?
 - Do you set goals for self-improvement?
 - Do you keep trying to achieve your goals?
- Are you motivating those around you—students, teachers and staff—to model positive behavior?

Implementation

- Are you fully integrating *Positive Action* by making it a part of every positive thing you do at school?
- Do you consistently identify new uses of *Positive Action*?
- Do you Identify *Positive Action* lessons as you study reading, math, writing, listening skills and other areas?
- Are you aware of the core curriculum you cover in *Positive Action* lessons?
- Is your *Positive Action* program fully implemented?
- Do you apply the *Positive Action* model and vocabulary to every positive thing you do?
- Are you using *Positive Action* for:
 - Drug Education
 - Character Education
 - Career Education
 - Dropout, violence and gang prevention
 - Positive discipline
 - Health education
 - Effective teacher and staff training (professional development)
 - Multicultural education
 - School improvement plans
 - Enhanced academic achievement
 - Reduction in absenteeism
 - Reduction in vandalism

- Conflict Resolution
- Prevention of teen pregnancy
- Other

Reinforce

- Are you reinforcing positive behavior at every opportunity?
- Do you always remind the person you're commending of the good feeling positive actions bring?
- Are you documenting results by either qualitative or quantitative answers?
- Are you letting the media and Positive Action, Inc. know about your success?

Achieve

- Are your students reaching their potential?
- Are teachers reaching their potential?
- Are staff members reaching their potential?
- Are you helping people reach their potential?
- Does everyone have the skills and opportunities they need to achieve?
- Is everyone being taught the unit concepts correctly?
- Do you have everything you need to help students achieve?
 - A complete Positive Action Instructor's Kit for the right grade level
 - An All Songs CD and All Songs Lyric Booklet (if working with primary grades)
- Do you
 - Understand how to use your Instructor's Manual
 - Understand the importance of the lessons' Purpose Statement (or Goals and Objectives)
 - Understand how to use the materials in your kit
 - Teach the lessons according to your school's Positive Action Implementation Plan so that everyone focuses on the same concept at the same time
 - Teach Positive Action lessons consistently, in order, to benefit from their sequencing
 - Understand that Positive Action is a flexible program and feel comfortable adapting lessons to the needs and interests of your class
 - Understand the importance of teaching the concepts in order, but know that it is OK to skip ahead or review a particular lesson if it will help with a classroom situation?
- Are you achieving and encouraging achievement?

Climate (Character)

- Are you cooperating with everyone in your school?
- Do you contribute to school climate by reinforcing positive behavior?
- Do you have all the materials necessary to build a positive school climate?
 - Complete Instructor's Kits for every grade level (one per teacher)
 - Drug Education Supplement Kits for grade 5 and middle school
 - Climate Development Kits (Elementary and/or Secondary) for positive climate development
 - Positive Action music CDs and lyric booklets for each classroom and for the principal (*please note* that music is intended for use with primary grades only)
 - Enough reinforcement tools—TAF (Thoughts-Actions-Feelings) Cards, wristbands, stickers, tokens, balloons, certificates

- Enough *Parent* and *Support Staff* materials
- A Counselor's Kit for your school counselor
- Several Family Kits for your school library?
- Are you involving everyone in a comprehensive, well-organized program?
 - Is your *Positive Action* Committee in place?
 - Is the Implementation Calendar completed before school begins?
 - Are parents informed with a Positive Action Back-to-School night?
 - Are parents and community members encouraged to help with Positive Action activities?
 - Are in-service days, professional development and staff meetings scheduled?
 - Is the media informed of your Positive Action program?
- Have you adopted schoolwide activities and events as outlined in the Climate Development Kits?
 - Are assemblies and special events planned for the year?
 - Are you prepared to publish the *Positive Action News* and distribute it to families and the local media?
 - Does everyone understand and use the reinforcement tools?
 - Does everyone understand and use the Positive Action vocabulary?
- Do you adapt the program to the needs and interests of your community
 - Do your events and assemblies reflect the special qualities of your community?
 - Do you look for new ways to reinforce positive behavior?
 - Do you apply *Positive Action* vocabulary and concepts to every positive event that takes place around you?

Communication

- Do you communicate positively with your students?
- Do your students communicate positively with each other?
- Is positive communication practiced throughout your school?
- Are you teaching students the importance of communicating positively with their families and with their community?
- Are you positive in your communication with parents and do you encourage positive communication in return?
- Do you communicate positively with the greater community?

Excellence

- Is your school meeting the goals of education?
 - Are your students becoming productive citizens?
 - Are your students developing strong, healthy self-concepts?
 - Are your students becoming responsible?
 - Are your students learning to love learning?
 - Are your students preparing to have happy, successful lives?
 - Are your students learning to get along with others?
 - Are your students learning how to learn?
 - Are your students applying the Skills for Greatness they are learning in the Positive Action lessons?
- Are you achieving excellence as an effective educator?

Success (and Happiness)

- Are you feeling better about yourself?
- Are your students feeling better about themselves?
- Are more positive actions happening around you?
- Is your school giving students the tools they need to succeed in life?